



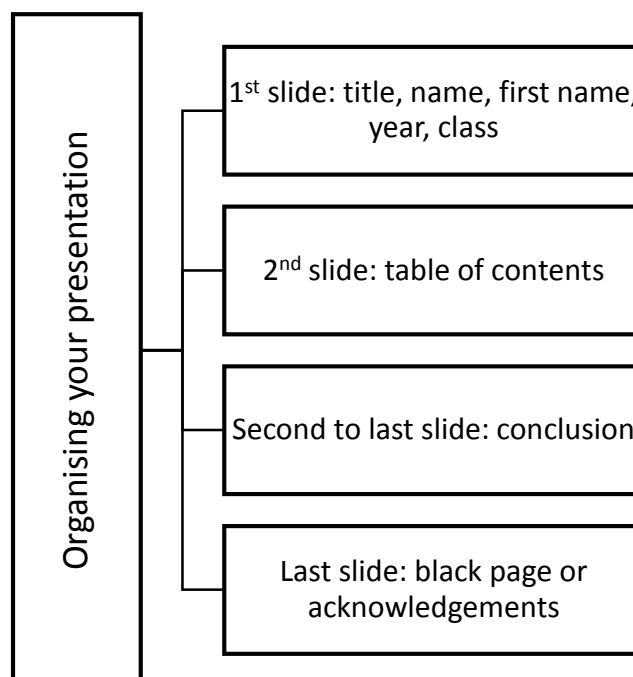
Tips for a successful oral presentation



Before you start preparing the slide show, it is important to have a plan. Your visual aid and your speech must be structured.

Visual support

- Avoid writing too much text : the slide show is there to illustrate your speech.
- 1 idea = 1 slide : you can use as many slides as you like!
- Use diagrams, graphs and images (in English) to illustrate your speech.
- Do not overuse animated transitions.
- Do not make spelling mistakes.
- Use a visible font and size
- Make sure the text is visible : there should be a high contrast between the background and the text.
- Put the slide number.
- If there is more than one of you, it is important to divide up the roles.
- Save your presentation in .pdf





Tips for a successful oral presentation



Oral

- Do not read your visual aids: they are only there to illustrate your speech.
- Do not turn your back to your audience : it is very important to address the people in front of you directly.
- Speak loudly and intelligibly.
- Master your subject.
- Don't hesitate to take notes with you.
- Control your gestures.